

Scrutiny Panel Agenda



Planning Services Scrutiny Panel Thursday, 26th February, 2015

You are invited to attend the next meeting of **Planning Services Scrutiny Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Thursday, 26th February, 2015
at 7.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Mark Jenkins - Directorate of Governance
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564607

Members:

Councillors G Chambers (Chairman), Ms Y Knight (Vice-Chairman), D Dorrell, H Kauffman, Mrs M McEwen, B Sandler, Ms G Shiell, B Surtees, A Watts and D Wixley

SUBSTITUTE NOMINATION DEADLINE:

18:30

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

(Assistant to the Chief Executive). To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive). To declare interests in any items of the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-

Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an Overview and Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES FROM THE LAST MEETING (Pages 5 - 12)

To agree the notes of the last meeting of the Panel held on 9 December 2014 (attached).

5. TERMS OF REFERENCE (Pages 13 - 14)

The Terms of Reference are attached.

6. WORK PROGRAMME (Pages 15 - 16)

The Work Programme is attached.

7. RECENT MEETING OF THE CHAIRMAN AND VICE CHAIRMAN OF THE AREA AND DISTRICT COMMITTEES INVITATION PANEL (Pages 17 - 22)

To review the most recent meeting of the Chairman and Vice Chairman of Area and District Committees Invitation Panel held on 2 December 2014 (attached).

8. AREA PLANNING SUB-COMMITTEES - MEMBER BRIEFING ARRANGEMENTS

(Director of Governance) A short prompt is included on the front page of the agenda for all Area Planning Sub-Committee meetings, advising the respective chairman, vice-chairman and group spokespersons of arrangements for the briefing traditionally held immediately prior to each meeting.

The wording of this prompt has been subject to occasional misunderstanding, specifically in terms of its reference to 'spokespersons'. This terminology has sometimes been taken (by members of the public) to relate to persons that have registered to address a Sub-Committee in respect of a planning application.

The arrangements for the briefing prior to each meeting are well established and understood by members. To avoid any future confusion, it is intended that the briefing prompt be removed from the front page of each Sub-Committee agenda with effect from the commencement of the 2015/16 municipal year.

9. LOCAL PLAN (Pages 23 - 26)

(Director of Neighbourhoods) To consider the attached report.

10. KEY PERFORMANCE INDICATORS 2015-16 - REVIEW AND TARGETS (Pages 27 - 36)

(Director of Governance) To consider the attached report and appendices.

11. KEY PERFORMANCE INDICATORS 2014/15 - QUARTER 3 PERFORMANCE

(Pages 37 - 48)

(Director of Governance) To consider the attached report and appendix.

12. ANY OTHER BUSINESS

13. DATES OF FUTURE MEETINGS

The next scheduled meeting of the Panel will be held on Tuesday 14 April 2015 at 7.30p.m. in Committee Room 1.